

Bury St Edmunds Museums and Heritage

# MOYSE'S HALL MUSEUM WEST STOW ANGLO-SAXON VILLAGE VOLUNTEERING

## VOLUNTEERING OPPORTUNITIES IN HERITAGE

ST EDMUNDSBURY BOROUGH COUNCIL'S HERITAGE SERVICE OFFERS A WIDE RANGE OF VOLUNTEERING OPPORTUNITIES OVER TWO SITES:

**Moyses Hall Museum** is situated in the heart of Bury St Edmunds town centre. This 12th Century building has been a Museum for over 100 years and is home to many of the borough's collections when on display.

**West Stow Anglo-Saxon Village and Country Park** is the site of an original Anglo-Saxon settlement. Reconstructed buildings show how the Anglo-Saxons may have lived. Artefacts recovered from excavations in the area are displayed in the Anglo-Saxon Museum. The 125 acres of Country Park provides nature trails and walks around the lake and across heath land.

*Below are some of the areas in which Volunteers can assist our service:*

### MUSEUM

Assist in our Museums to enhance our visitors' experiences. Room and Tour guides help to bring our exhibitions to life. Displays require continuous maintenance to keep them at their best. Cleaning, painting and repairs are all necessary functions of a working Museum.

### VILLAGE

Help to repair and maintain the reconstructed houses and their surroundings. Undertake tours of the village to supplement visitor experiences.

### PARK

Assist in the maintenance and care of the Country Park. From repairs to bird hides, benches and fences to weeding around the visitor centre and play area. The presentation of the Country Park and the safety within all helps add to the experiences of our visitors.

### VISITOR DATA

Information our visitors provide help us shape the service we provide. Questionnaires, focus groups and video are just some of the forms we can use to collect our visitors views. Volunteers are needed to gather and collate this information in usable formats.

### EVENTS & ACTIVITIES

Assist our events team in the provision of our extensive calendar of events and activities throughout the year. From Pot making during half term to the Christmas Historical Market in December extra help is always appreciated.

### COLLECTIONS

We care, research, record, collate, archive and display the borough's historical collections. Play a part in the maintenance of the collections and their surroundings.

### PUBLICITY

Help to publicise our service, events and activities through varied forms of marketing. From press releases to Twitter and Facebook – a knowledge and enthusiasm for all marketing media will bring great benefit to our service.

### OTHER

Please let us know if there are any other areas, skills or experience you have which you feel may bring benefit to the service we provide.

#### **Please note:**

**All Volunteers will be supplied with detailed Role Descriptions prior to commencement of duties.**

**For more information, in the first instance:**

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ST EDMUNDSBURY  
HERITAGE

Forest Heath & St Edmundsbury councils

**West Suffolk**  
working together